



City of Middletown

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Minutes

Special Meeting of September 7, 2016 at 7:00 PM
Insurance and Claims Committee

Present: Chairman Grady Faulkner and Council Member Linda Salafia

Also Present: Nancy Conaway-Raczka, Risk Manager; Matthew Bacon, Claims Administrator

A. Call to Order

Chairman Faulkner called the meeting to order at 7:04 p.m.

B. Approval of Minutes

Approval of minutes from August meeting will be held at the October meeting.

C. Public Session

No members of the public were present for the Public Session.

D. Other Business

1. Nancy Conaway-Raczka discussed the status of the insurance funds balances for fiscal year 2016-2017.
2. Matthew Bacon, Claims Administrator presented property damage and theft claim from the Mile Lane property.
3. Chairman Faulkner discussed risk management and legal concerns with the upcoming implementation of "See, Click, Fix", an online platform for citizens to report concerns.

Motion to approve payment for Mile Lane utility work made by Council Member Salafia, seconded by Chairman Faulkner. Motion passed.

E. Adjournment

The Committee adjourned at 7:44 p.m. on motion of Council Member Salafia, seconded by Chairman Faulkner.

_____/s/_____
Grady Faulkner, Chair

cc: Hon. Daniel T. Drew, Mayor
 Joe Samolis, Chief of Staff
 Council Member Linda Salafia
 Council Member Robert Blanchard
 OGC Personnel